**T.A./D.A. BILL OF MR./MRS./MISS.------------------------------------------------------ FOR THE MONTH OF ----------**

|  |  |  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
| **Name of officer/official who travelled** | **BPS No. and Pay** | **Name of Headquarter** | **Date**  **of journey** | **Time**  **of journey** | **Station of**  **arrival** | **Distance in**  **Km** | **TA**  **@ -----per km** | **DA**  **@ -----per day** | **Total**  **TA + DA** | **Purpose**  **of**  **journey** |
|  |  |  |  |  |  |  |  |  |  |  |
| **Total** |  |  |  |  |  |  |  |  |  |  |

**Signature of officer/official Received payment verified passed and sanctioned**