



NATIONAL TRANSMISSION & DESPATCH CO. LTD

Company Secretary

No. NTDC/CSI/184-207

Dated: 18-01-2017

NOTIFICATION

Approval for grant of Two Step Time Scale Up-gradation to BPS-05 to 14 & one step to BPS-15.

1. The Board of Directors of National Transmission & Despatch Company Limited (NTDC) in its 118th meeting held on 13.01.2017 against agenda item No. 15(a) has approved the grant of two step time scale up-gradation to employees in BPS 05 to 14 and one step to BPS-15 to all those categories whose posts have substantially been up-graded subject to the following conditions:
 - i. Completion of 05 years service after the posts were substantially upgraded.
 - ii. 10 years service in respective post.
 - iii. 50% quota of sanctioned strength.
 - iv. Passing Departmental Promotion Examination.
 - v. Successful completion of mandatory training.
 - vi. ACRs for last 05 years should be at least good.
 - vii. No inquiry/audit para pending.


Ijaz Ahmad
Company Secretary

Copy to:

1. Managing Director
2. All General Managers.
3. All Chief Engineers.
4. Legal Advisor.
5. Finance Director.
6. Director General (HR)
7. Chief Internal Auditor.
8. I.T Director.



NATIONAL TRANSMISSION & DESPATCH CO. LTD

Company Secretary

No. NTDC/CS/ 208 - 31

Dated: 18-01-2017

NOTIFICATION

Approval for grant of two step time scale up-gradation to BPS-05 to 14 and one step to BPS-15 for Dead-End/Ex-Cadre Employees.

1. The Board of Directors of National Transmission & Despatch Company Limited (NTDC) in its 118th meeting held on 13.01.2017 against agenda item No. 15(b) has approved the grant of two step time scale up-gradation for Dead-End/Ex-Cadre eligible Employees in BPS-05 to 14 and one step for BPS-15 w.e.f. 03.07.2015 subject to the following conditions:
 - i. 10 years service in respective post.
 - ii. Passing Departmental Promotion Examination.
 - iii. Successful completion of mandatory training.
 - iv. ACRs for last 5 years should be at least good.
 - v. No inquiry/audit para pending.


Ijaz Ahmad
Company Secretary

Copy to:

1. Managing Director
2. All General Managers.
3. All Chief Engineers.
4. Legal Advisor.
5. Finance Director.
6. Director General (HR)
7. Chief Internal Auditor.
8. I.T Director.



NATIONAL TRANSMISSION & DESPATCH CO. LTD

Company Secretary

No. NTDC/CS/ 232-55

Dated: 18-01-2017

NOTIFICATION

- i. Approval for increase in existing quota of time scale up-gradation from 30% to 50% of all eligible categories of employees in BPS-5 to 15.
 - ii. Approval for grant of Two-step time scale up-gradation above the original scale to all Class-IV (BPS-1 to 4) including Ex-cadre employees.
- i. The Board of Directors of National Transmission & Despatch Company Limited (NTDC) in its 118th meeting held on 13.01.2017 against agenda item No. 15(c) has approved the increase in the existing quota of time scale up-gradation from 30% to 50% of all eligible categories of employees in BPS-5 to 15 w.e.f. 27.10.2016 subject to the following conditions: -
- i. 10 years service in respective post.
 - ii. Passing Departmental Promotion Examination.
 - iii. Successful completion of mandatory training.
 - iv. ACRs for last 5 years should be at least good.
 - v. No inquiry/audit para shall be pending.
- ii. The Board also approved the grant of Two-step time scale up-gradation above the original scale to all Class-IV employees (BPS-1 to 4) including Ex-cadre employees w.e.f. 27.10.2016 subject to the following conditions: -
- i. 10 years service in the respective post.
 - ii. No inquiry/audit para shall be pending.
 - iii. Work and Conduct must be good.


Ijaz Ahmad
Company Secretary

Copy to:

1. Managing Director
2. All General Managers.
3. All Chief Engineers.
4. Legal Advisor.
5. Finance Director.
6. Director General (HR)
7. Chief Internal Auditor.
8. I.T Director.



NATIONAL TRANSMISSION & DESPATCH CO. LTD

Company Secretary

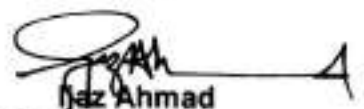
No. NTDC/CS/ 256-77

Dated: 18-01-2017

NOTIFICATION

Approval for grant of up-gradation of the pay scales to those NTDC employees whose posts / scales were revised or they were allowed selection grade or Time Scale Up-gradation etc. twenty (20) years before or more and they have ever since been working in the same pay scale.

1. The Board of Directors of National Transmission & Despatch Company Limited (NTDC) in its 118th meeting held on 13.01.2017 against agenda item No. 15(d) has approved two step up-gradation of pay scales for employees in BPS- 05 to 14 and one step up-gradation of the pay scales of employees in BPS-15 whose posts/scales were revised or they were allowed selection grade or Time Scale Up-gradation etc. twenty (20) years before or more and they have ever since been working in the same pay scales w.e.f. 03.10.2016 subject to the following conditions:
 - i. The officials, if already in the scales of up-gradation, are allowed two step time scale up-gradation but not surpassing the next promotion scales as one time dispensation.
 - ii. For future appointments / promotions / time scale up-gradations will require fulfillment of criteria as laid down in Service Rules and changes / directions already notified.
 - iii. The Relevant Service Rules shall stand amended to the above effect.


Faz Ahmad
Company Secretary

Copy to:

1. Managing Director
2. All General Managers.
3. All Chief Engineers.
4. Legal Advisor.
5. Finance Director.
6. Director General (HR)
7. Chief Internal Auditor.
8. I.T Director.



NATIONAL TRANSMISSION & DESPATCH CO. LTD

Company Secretary

No. NTDC/CSI 280-303

Dated: 18-01-2017

NOTIFICATION

Approval for adoption of Government of Pakistan/PEPCO Office Memorandum regarding grant of BPS-17 to Senior Superintendent (BPS-16).

1. The Board of Directors of National Transmission & Despatch Company Limited (NTDC) in its 118th meeting held on 13.01.2017 against agenda item No. 15(e) has approved the adoption of Government of Pakistan/PEPCO Office Memorandum No.GMHR/HRD/A-332/3746-70 dated 18.10.2016 regarding grant of BPS-17 to Senior Superintendent (BPS-16) w.e.f. 23.09.2014 as under:
 - i. One time grant of BPS-17 to all Senior Superintendents working in BPS-16 irrespective of their length of service and without getting it placed before DPC/ Promotion Board / Selection Board.
 - ii. In future three (03) years satisfactory service as Senior Superintendents BPS-16 is prescribed for grant of BPS-17 to them as well as exercising through DPC/Promotion Board / Selection Board.
2. The grant of higher time scale will be subject to the following terms and conditions.
 - i. The recruitment rules, nomenclature/tier of the posts and seniority of the Senior Superintendents shall remain intact.
 - ii. In future, the grant of higher time scale will be subject to fitness of candidate and recommendations of the relevant DPC/Promotion Board/Selection Board.
 - iii. On grant of higher scale pay will be fixed at the next above stage in BPS-17 and no premature increment is admissible.
 - iv. On grant of higher time scale there will be no change in the entitlement/admissibility of rental ceiling / house rent allowance/ medical allowance.


Ijaz Ahmad
Company Secretary

Copy to:

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2. All General Managers.
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5. Finance Director.
6. Director General (HR)
7. Chief Internal Auditor.
8. I.T Director.



NATIONAL TRANSMISSION & DESPATCH CO. LTD

Company Secretary

No. NTDC/CSI 304-27

Dated: 18-01-2017

NOTIFICATION

Approval for adoption of GoP/PEPCO Office Memorandums regarding up-gradation of the Ministerial Posts

1. The Board of Directors of National Transmission & Despatch Company Limited (NTDC) in its 118th meeting held on 13.01.2017 against agenda item No. 15(f) has approved the adoption of Government of Pakistan and PEPCO Office Memorandums No. 1/13/96-R-6 dated 10-08-2016 and 3494-3520 dated 05.10.2016 regarding up-gradation of Ministerial Posts and grant of higher pay scales w.e.f. 01.07.2016 as under:

i. Existing incumbents.

Designation of the post	Existing pay scales	Upgraded pay scales	Remarks
Junior Superintendent	BPS-15	-	The existing incumbents are granted BPS-16 as one time dispensation.
Assistant	BPS-14	BPS-15	The existing incumbents are granted BPS-16 as one time dispensation.
Senior Clerk/ Upper Division Clerk	BPS-09	BPS-11	-
Junior Clerk/ Lower Division Clerk	BPS-07	BPS-09	-

Note: The above said incumbents shall be entitled to the annual increment falling due on 1st December 2016 if they were on pay roll as on 31.05.2016.

ii. Criteria for promotion / Time Scale Up-gradation /appointments in future:

For future appointments / promotions / time scale Up-gradations, following criteria would be observed in addition to other applicable conditions:

Sr.#	Designation & BPS of the post	Additional condition for promotion / Time Scale Up-gradation / Initial appointment.
1	Assistant (15)	6 weeks Basic IT Training Course (including MS Office) conducted by a recognized institute/Department nominated by the Management.
2	Senior Clerk / Upper Division Clerk (BPS-11)	3 weeks Basic IT Training Course (including MS Office) conducted by a recognized institute/Department nominated by the Management.



NATIONAL TRANSMISSION & DESPATCH CO. LTD

Company Secretary

No. NTDC/CS/

Dated: - 01 - 2017

3	Junior Clerk / Lower Division Clerk (BPS-09)	3 weeks Basic IT Training Course (including MS Office) conducted by a recognized institute/Department nominated by the Management.
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2. The relevant Service Rules shall stand amended accordingly to the above extent.


Ijaz Ahmad
Company Secretary

Copy to:

1. Managing Director
2. All General Managers.
3. All Chief Engineers.
4. Finance Director.
5. Director General HR&A
6. I.T Director.
7. Chief Internal Auditor.



NATIONAL TRANSMISSION & DESPATCH CO. LTD

Company Secretary

No. NTDC/CSI 328-51

Dated: 18-01-2017

NOTIFICATION

Approval for adoption of PEPCO Office Memorandum regarding up-gradation of Pay Scales of Accounts and Audit Cadre Employees as mentioned hereunder against each.

The Board of Directors of National Transmission & Despatch Company Limited (NTDC) in its 118th meeting held on 13.01.2017 against agenda item No. 15/g & h, has approved adoption of PEPCO Office Memorandum No. 3562-90 and 3616-40 both dated 10.10.2016 respectively regarding grant of up-gradation of pay scales of Accounts and Audit Cadre Employees w.e.f. 10.10.2016 as mentioned hereunder against each:

Up-Gradation of Pay Scale of Accounts Cadre Employees: -

Sr.#	Designation of the post	Existing pay scales	Up-graded pay scales	Remarks
1.	Accounts Assistant	14	15	The existing incumbents are allowed BPS-16 as one time dispensation

For future appointments/promotions/time scale Up-gradations, following criteria would be observed in addition to other applicable conditions:

Sr.#	Designation & BPS of the post	Additional condition for promotion / Time Scale Up-Gradation / initial appointment.
1.	Accounts Assistant (BPS-15)	6 weeks Basic IT Training Course (including MS Office) conducted by a recognized institute/Department nominated by the Management.

Note:- The Accounts Service Rules shall stand amended to the above extent.

Up-gradation of Pay Scales of Audit Cadre Employees: -

Sr.#	Designation of the post	Existing pay scales	Up-graded pay scales	Remarks
1.	Audit Assistant	14	15	The existing incumbents are allowed BPS-16 as one time dispensation

For future appointments/promotions/time scale Up-gradations following criteria would be observed in addition to other applicable conditions:



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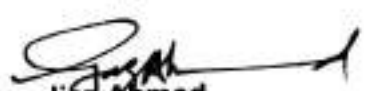
Company Secretary

No. NTDC/CS/

Dated: - 01 - 2017

Sr.#	Designation & BPS of the post	Additional condition for promotion / Time Scale Up-Gradation / Initial appointment.
1.	Audit Assistant (BPS-15)	6 weeks Basic IT Training Course (including MS Office) conducted by a recognized institute/ Department nominated by the Management.

Note:-The Audit Service Rules shall stand amended to the above extent.


Ijaz Ahmad
Company Secretary

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6. Director General (HR)
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NATIONAL TRANSMISSION & DESPATCH CO. LTD

Company Secretary

No. NTDC/CSI 352-75

Dated: 18-01-2017

NOTIFICATION

Approval for adoption of GoP/PEPCO Office Memorandums regarding clarification of withdrawal of request of LPR/Retirement

1. The Board of Directors of National Transmission & Despatch Company Limited (NTDC) in its 118th meeting held on 13.01.2017 against agenda item No. 15(i) has approved adoption of Government of Pakistan and PEPCO Office Memorandums No. F.1(1)R-4/2007-Vol-II(Pt) dated 06.10.2015 and 1572-90 dated 01.12.2016 regarding clarification of withdrawal of request of LPR/Retirement w.e.f. 01.12.2016 as under:
 - i. He/She may withdraw his/her option of voluntary retirement before retirement matures.
 - ii. It is binding on an employee to return any amount of leave pay received by him/her, in lieu of LPR for that period.
 - iii. Later, on attaining the age of superannuation and subject to availability of leave, if he / she again opts for 365 days leave encashment in lieu of 365 days LPR, such option of an individual may be treated as a fresh case and he / she will be allowed encashment of LPR in toto.


Ijaz Ahmad
Company Secretary

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NATIONAL TRANSMISSION & DESPATCH CO. LTD

Company Secretary

No. NTDC/CSI/ 376 - 99

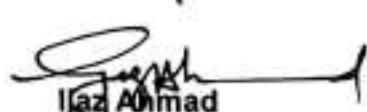
Dated: 18-01-2017

NOTIFICATION

Approval for one step time scale up-gradation to all categories of Computer Supervisor i.e. Supervisor (Data Control / Data Entry) and Computer Operator from BPS-16 to 17.

The Board of Directors of National Transmission & Despatch Company Limited (NTDC) in its 118th meeting held on 13.01.2017 against agenda item No. 15(j) has approved grant of one step time scale up-gradation to all categories of Computer Supervisor i.e. Supervisor (Data Control / Data Entry) and Computer Operator from BPS-16 to 17 with immediate effect subject to the following conditions:

- i. 10 years service in BPS-16 or at least 10 years cumulative service in BPS-16 and 1/4th below BPS-16.
- ii. Passing Departmental Promotion Examination.
- iii. Successful completion of mandatory training.
- iv. ACRs for last 5 years should be at least good.
- v. No inquiry/audit para shall be pending.


Ijaz Ahmad
Company Secretary

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