

MILITARY ENGINEER SERVICES

SITUATIONS VACANT

1. Applications are invited by Engineer in Chief's Branch, GHQ Rawalpindi from Pakistani Nationals for the following posts having the qualification and experience as shown against each: -

Ser	Name of Post	BPS	No of Vacancies	Domicile		Age Limit (Including 5 Years General Relaxation)	Qualification and Experience
1.	Assistant	15	14	Merit Punjab Sind (U) Sind (R) KPK Balochistan GB/FATA Departmental Woman Punjab Non-Muslim Punjab	01 05 01 01 01 01 01 01 01	18 to 33 Years	(a) Graduate. (b) Qualifying the prescribed recruitment test with typing speed of 40 WPM. (c) Must be computer literate.
2.	Stenotypist	14	06	Punjab Sind (R) KPK GB/FATA Departmental Non-Muslim Punjab	01 01 01 01 01 01	18 to 30 Years	(a) Intermediate (b) Min speed of 80/40 WPM shorthand / typing respectively. (c) Must be computer literate.
3.	Head Clerk	14	02	Punjab Sind (U)	01 01	18 to 30 Years	(a) Graduate. (b) Qualifying the prescribed recruitment test with typing speed of 40 WPM. (c) Must be computer literate.
4.	Library Assistant	12	01	Punjab	01	18 to 30 Years	(a) Bachelor's Degree with diploma in Library Science or equivalent from a recognized university. OR Bachelor's Degree in Library Sciences.
5.	Sub Engineer B&R Gde-II	11	76	Merit Punjab Sind (U) Sind (R) KPK Balochistan GB/FATA AK Departmental Disabled Non Muslims Punjab Sind (R) KPK GB/FATA	05 31 05 07 07 04 03 01 07 01 02 01 01 01	18 to 30 Years	(a) 3 years Diploma in Associate Engineer (Civil Engineering) from a recognized Technical Institute/College of Technology. (b) Knowledge of Office Automation.
6.	Sub Engineer E&M Gde-II	11	23	Merit Punjab Sind (U) Sind (R) KPK Balochistan GB/FATA Departmental Non Muslims Punjab Sind (U)	01 08 02 03 03 01 01 02 01 01	18 to 30 Years	(a) 3 years Diploma in Associate Engineer (Electrical / Mechanical Engineering) from a recognized Technical Institute/College of Technology. (b) Knowledge of Office Automation.

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7.	Draughtsman Class 'A' / Senior CAD Designer	11	03	Punjab KPK GB/FATA	01 01 01	18 to 30 Years	(a) Post Matric Diploma of Associate Engineer in Architecture from a recognized Institute / College of Technology. (b) AutoCAD, 3D Max Course OR equivalent course qualified from a recognized institute.
8.	Upper Division Clerk	11	31	Merit Punjab Sind (U) Sind (R) KPK Balochistan GB/FATA AK Departmental Non Muslims Punjab Women Punjab Sind (U)	02 12 02 03 03 01 01 01 03 01 01 01	18 to 30 Years	(a) Intermediate. (b) Qualifying the prescribed recruitment test with typing speed of 30 WPM. (c) Knowledge/operating of Computer will be given preference.
9.	Lower Division Clerk	09	86	Merit Punjab Sind (U) Sind (R) KPK Balochistan GB/FATA AK Departmental Disabled Non Muslims Punjab Sind (U) Sind (R) KPK AK Women Punjab KPK GB/FATA	05 32 05 07 07 04 03 01 08 02 02 01 01 01 01 04 01 01	18 to 30 Years	(a) Matric. (b) Qualifying the prescribed recruitment test with typing speed of 30 WPM. (c) Knowledge/operating of Computer will be given preference.
10.	Junior Supervisor F&S	07	15	Merit Punjab Sind (U) Sind (R) KPK Balochistan AK Departmental	02 06 01 01 02 01 01 01	18 to 30 Years	(a) FA/FSc from a recognized institute. (b) Knowledge of Office Automation.
11.	Telephone Technician	07	02	Punjab Departmental	01 01	18 to 30 Years	(a) Matric (b) 3 years experience in the relevant field. OR Retired Telephone Technician from Army.
12.	Telephone Operator	07	01	Punjab	01	18 to 30 Years	(a) Matric (b) 3 years experience in the relevant field. OR Retired Telephone Technician from Army.
13.	Laboratory Assistant	06	01	Punjab	01	18 to 30 Years	(a) FSc (Physics / Chemistry) (b) 3 years experience in the relevant field.

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14.	Cook	06	03	Punjab KPK Departmental	01 01 01	18 to 30 Years	Primary pass with one year experience in the relevant field.
15.	Storeman	05	36	Merit Punjab Sind (U) Sind (R) KPK Balochistan GB/FATA AK Departmental Disabled <u>Non Muslims</u> Punjab	03 15 02 04 03 01 01 01 04 01 01	18 to 30 Years	(a) Matric (b) Knowledge of Office Automation.
16.	MT Driver	04	77	Merit Punjab Sind (U) Sind (R) KPK Balochistan GB/FATA AK Departmental <u>Non Muslims</u> Punjab Sind (R) KPK GB/FATA	05 28 04 06 07 03 02 01 14 03 01 01 01	18 to 30 Years	(a) Middle OR Pakistan Army Certificate-II. (b) Must be in possession of a Heavy Transport Vehicle Driving Licence from Civil or Military Authorities.
17.	Waiter	04	04	Punjab KPK Departmental	02 01 01	18 to 30 Years	Middle
18.	Naib Qasid	01	19	Merit Punjab Sind (U) Sind (R) KPK GB/FATA AK Departmental Disabled <u>Non Muslims</u> Sind (U)	01 08 01 01 02 01 01 02 01 01	18 to 30 Years	Primary Pass
19.	Mali	01	01	Merit	01	18 to 30 Years	Primary Pass
20.	Un-Skilled Labourer	01	01	Merit	01	18 to 30 Years	Primary Pass
21.	Chowkidar	01	17	Merit Punjab Sind (U) Sind (R) KPK AK Departmental Disable <u>Non Muslims</u> Punjab	01 08 01 02 02 01 01 01 01	18 to 30 Years	Primary Pass
22.	Khakrobe / Sanitary Worker	01	08	Punjab Sind (U) Sind R KPK GB/FATA Departmental	03 01 01 01 01 01	18 to 30 Years	Primary Pass

INSTRUCTIONS

2. Only short listed applicants will be called for written test/interview at **PESHAWAR, RAWALPINDI, LAHORE, PANO AQIL, KARACHI & QUETTA**. Candidates must specify the place in their application form where they want to appear in test/interview. Applications are to be submitted only on prescribed forms can be downloaded from mes.gov.pk.
3. All the above mentioned posts are on all Pakistan basis and selected candidates will have to serve anywhere in and outside Pakistan as and when required by the department.
4. Preference will be given to **1st Divisioners (in the required qualification)** however the condition may be relaxed to **2nd Division** in case of Disabled, Women, Departmental and applicants belonging to Baluchistan, Sind (Rural), GB/FATA and AK. Incomplete applications will not be entertained and no call up letter for the test/interview will be issued to such applicants. Submission of copy of matriculation certificate is must in all cases except upto BPS-4.
5. Upto 10 percent vacancies (Departmental Quota) are reserved for eligible/qualified children of serving / retired / deceased MES Employees including ex-servicemen of Corps of Engineers. Indication to this effect must clearly be given by the applicant in his application. Family 'B Form' and discharge certificate of father duly attested will be attached alongwith application.
6. Upto 5% vacancies are reserved for Minorities (Non-Muslims) of each province/region. Non-Muslims must attach declaration on oath alongwith their applications.
7. Disable quota is reserved for those who are registered with District Rehabilitation Organizations.
8. Attach experience certificate pertaining to Govt Department duly verified.
9. Govt servants including MES employees must apply through their departments showing their present service number (if any), rank and place of duty.
10. All applicants, are required to attach with their applications, a Bank Draft/Pay Order as following in favour of **E-in-C's Branch, GHQ Rawalpindi**. Applications received without Bank Draft/Pay Order will not be accepted:-
 - a. BPS-1 to 4 Rs. 100/-
 - b. BPS-5 to 6 Rs. 200/-
 - c. BPS-7 to 9 Rs. 300/-
 - d. BPS-11 to 12 Rs. 400/-
 - e. BPS-14 to 15 Rs. 500/-
11. Relaxation in Upper Age Limit will be given as under:-

Ser	Category of Candidates	Age relaxation admissible
a.	Candidates belonging to Scheduled Castes, Buddhist Community, recognized tribes of the Tribal Areas, Azad Kashmir and Gilgit Baltistan for all posts under the Federal Government.	3 years
b.	Candidates belonging to Sindh (R) and Baluchistan for posts in BPS-15 and below under the Federal Government.	3 years
c.	Released or Retired Officers/personnel of the Armed Forces of Pakistan	15 years or the number of years actually served in Armed Forces of Pakistan, whichever is less.
d.	Government servants who have completed 2 years continuous Government service on the closing date for receipt of applications.	10 years, upto the age of 55 years.
e.	Disabled persons for appointment to posts in BPS-15 and below	10 years
f.	Widows, son or daughter of a deceased civil servant who died during service	5 years

12. Candidates having the requisite qualifications should send their applications on prescribed forms to **ENGINEER-IN-CHIEF'S BRANCH, RA BAZAR, GHQ RAWALPINDI**, supported with following:-
 - a. Three latest passport size photographs
 - b. Attested copies of all Educational Qualifications (including Marks Sheets, Certificates, Diplomas & Degrees)
 - c. Attested photo copy of Domicile certificate and Computerized National Identity Card (CNIC).
 - e. Experience certificates (if any).
 - f. Attested photocopy of Family 'B' Form and discharge certificate / service certificate of father from concerned office (for departmental quota only).
 - g. Attested photocopy of Discharge certificate from DASB (for candidates himself retired from Army) / service certificate and NOC from concerned office (for candidates himself serving in MES / other Govt Department)
 - h. Attested photocopy of disability certificate from District Rehabilitation Organizations (for Disabled Quota Only)
 - i. Declaration on oath for Non-Muslim candidates duly verified by Magistrate Grade-I.
 - j. Pay Order/Bank Draft in favour of E in C's Branch, GHQ Rawalpindi (refer para 10 above for details)
13. An applicant can apply **ONLY FOR ONE POST AT A TIME**. Candidature of applicant who apply for more than one post will be rejected, if found.
14. Competent authority reserves the right to accept or reject any application without indicating any reason.
15. Last date for receipt of applications is **01 Feb 2018**. Applications received after the closing date will not be entertained.
16. No TA/DA will be paid for appearing in the test/interview.

